



Government Polytechnic, Solapur.

Akkalkaot Road, Solaour. 413006

Phone No. 0217,2653911. 2653922

Email : principal.gpsolapur@dtmaharashtra.gov.in

Internet : gpsolapur.ac.in

Ref.No. GPS/OFFICE/AY-2018-19/ 2695

Date: 05 DEC 2018

Tender Form Fee Rs.- NIL

INVITATION OF QUOTATION

Sealed quotations are invited from eligible manufacturers/dealers/distributors for the supply of following equipment/machinery on the terms & conditions mentioned below.

Sr. No.	Name of the item	Quantity required	Total estimated cost
01	VIP / Executive chairs -	10	75000
02	Computer Table -	05	20000
03	Computer Chair -	05	7500

The detailed specifications are as given in annexure - I

TERMS AND CONDITONS

- 1) The quotation should be submitted in "Two-Bid" format.
- 2) The 'First Envelope' should contain the 'Technical-Bid' and should be super scribed as 'Envelope No.-1-Technical Bid.' "Quotation for the supply of Equipment" Ref No.- GPS/WS/2018-19/ 2695 Dt. 05 /12/2018, Due date 15/12/2018 up to 05:00 PM.

This envelope should contain the following documents. :

- a) Covering letter for submitting the documents on the letter head of the firm, mentioning postal address, contact No, Email address & website address (If available), With name, signature and seal of the firm, as given in annexure - II
 - b) Firm's registration certificate from any Government body.
 - c) GST registration certificate.
 - d) Proof of payment of GST up to 31 July 2018.
 - e) PAN card copy of the firm.
 - f) Original equipment manufacturer certificate if the bidder is manufacturer.
 - g) Authorization/Distributorship certificates from the original manufacturer, regarding support during bidding process & warranty period, if the bidder is not a manufacturer.
 - h) Technical literature/leaflet of the item regarding specifications make & model of the equipment.
 - i) Undertaking of the bidder for quality and after sales service and support.
- 3) The 'Second envelope' should contain the 'Financial bid' of the item quoting the rates inclusive of all taxes and F.O.R. Destination in format as per the Annexure attached, on the letter pad of the firm. This envelope should be super scribed as

- Envelope No.-2-Financial bid'. "Quotation for the supply of Equipment" Ref No.- GPS/WS/2018-19/2695 Dt.05/12/2018, Due date 15/12/2018 up to 05:00 PM.
- 4) The two envelopes should be sealed in a 'Third envelope' and should be super scribed as "Quotation for supply of equipment", Ref No.- GPS/WS/2018-19/2695 Dt. 05/12/2018, Due date 15/12/2018 up to 05:00 PM.
 - 5) **The last date of submission of bid is 15/12/2018 5:00 PM and date of opening the technical bid is 17/12/2018 11:30 AM.**
 - 6) Financial bids of only technically qualified bidders will be opened.
 - 7) The bid should be inclusive of all taxes like GST,etc., charges for institute delivery, installation, commissioning, training & warranty.
 - 8) The rates quoted should be valid for 120 days from the last date of submission of offer.
 - 9) The delivery of the stores should be made within 4 weeks from the date of supply order, otherwise the order will be cancelled.
 - 10) The payment will be made only after delivery, successful installation, commissioning & training of the stores at this institute No advance payment will be made before the delivery of the stores.
 - 11) The payment will be made by RTGS/NEFT/ECS.
 - 12) This institute may call additional documents and/or information if required for processing the bid.
 - 13) This institute reserves the right to reject any or all bids without assigning any reason thereof.
 - 14) If the stores are rejected, the supplier will have to replace and take back the defective stores at his own risk and cost.
 - 15) E-mail quotations will not be accepted.



(Dr. M.R. Chitalange)
Principal
Govt. Polytechnic, Solapur.

Copy to:-

By email -

1. Director of Technical Education M.S. Mumbai (Desk No.11). It is requested to Publish the enquiry on website.
2. Join Director RO, Pune. It is requested to publish the enquiry on website.
- ✓ 3. The Head of Computer Department, for Publishing on the Institute's website in time Limit.
4. The Head of Department.
5. Notice Board of Institution and stores.

By Post:

On the addresses as given on next page



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Annexure - I

Sr. No.	Name of the item with specifications
01	<p>VIP / Executive Chairs - Office High back revolving chair silver handle, steel stand MATERIAL DETAIL:- 1. Overall size: Width 600mm X Depth 600mm X Height 1050 to 1150mm Without castors Adjustability of seat height 450 to 550mm 2. Handle: The armrest should be one piece wooden/steel. 3. Castors wheels: The twin wheel castors should be of high quality, injected molded. 4. Pedestal Assembly: The pedestal should be chrome plated steel base casted pedestal, with Proper lift mechanism. 5. Upholstery: The seats and backs are to be covered with superior quality latheriest rexin cloth.</p>
02	<p>Computer table - Overall Size - 750 x 900 x 750mm to accommodate CPU and keyboard. Fixed Shelve for keyboard. keyboard tray shelve shall smoothly roll over telescopic sliding channel with soft cushion for wrist support . Leg frame 50 x 25 x 1.5mm made from seamless rectangular pipe of 18 gauge .The top shall be of 18mm thick ISI Marked pre laminated MDF Board.</p>
03	<p>Computer Chair - Size:520mm wide X 450 mm depthX850mm height including cushioning arms</p>

(Dr. M.R. Chitalange)
Principal
Govt. Polytechnic, Solapur.

Annexure - II

[To be submitted by Bidder on Letterhead of the firm]

Ref No.:-

Date:

To,

The Principal
Government Polytechnic,
Solapur – 413006

Subject: - Quotation for Supply of Furniture Items.

Ref. No.: GPS/WS /2018-19/ 2695

Date: **05 DEC 2018**

Sir,

I/We submit our most competitive offer in response to your quotation enquiry as referred above in accordance with the conditions of the contract. Our quotation is given below.

Sr. No.	Name of the item	Details specifications	Qty	Cost per Unit (Rs.)	Total Cost (Rs.)
				Inclusive of all taxes like GST, etc., Charges for institute delivery, installation, commissioning, training & warranty.	
01	VIP / Executive Chairs -	Office High back revolving chair silver handle steel stand MATERIAL DETAIL:- 1. Overall size: Width 600mm X Depth 600mm X Height 1050 to 1150mm Without castors Adjustability of seat height 450 to 550mm 2. Handle: The armrest should be one piece wooden/steel. 3. Castors wheels: The twin wheel castors should be of high quality injected molded. 4. Pedestal Assembly: The pedestal should be chrome plated steel base casted pedestal, with Proper lift mechanism. 5. Upholstery: The seats and backs are to be covered with superior quality latheriest rexin cloth.	10 No		
02	Computer table -	Overall Size – 750 x 900 x 750mm to accommodate CPU and keyboard. Fixed Shelve for keyboard. Keyboard tray shelve shall smoothly roll over telescopic sliding channel with soft cushion for wrist support. Leg frame 50 x 25 x 1.5mm made from seamless rectangular pipe of 18 gauge .The top shall be of 18mm thick ISI Marked pre laminated MDF Board.	5 No		
03	Computer Chair-	Size: 520mm wide X 450 mm depthX850mm height including cushioning arms	5No		

We hereby confirm that this quotation is valid for 120 days as required in clause 8 of the terms & condition of the bid.

Yours faithfully,
Authorized Signature
Name & Title of Signatory:
Name of Bidder/Office Stamp:
Addresses –